ADDITIONAL INFORMATION ON THE ROLE OF

Operations Manager (Facilities)

Thank you for your interest in the role of Operations Manager (Facilities) at Bishop Hannington. We hope you find this additional information about our church family helpful as you discern if this is where God is calling you.

VISION

Growing Disciples of Christ in Brighton and Hove and for the world

At Bishop Hannington (BH), there is a strong tradition of biblical teaching. We are an evangelical church that seeks to reach out to the wider community whilst enabling our church family to grow on their discipleship journey.

Bishop Hannington Church is part of the Church of England.

Additional information on this role

Full details of the role are outlined in the Job Description. It is a post for 22.5 hours a week and the successful applicant will be appointed based on their ability to meet this person specification.

Staff team

We are led by our Vicar, Nick Tucker. Nick has been with us since September 2022. In September 2025 he was joined by our Associate Vicar, Lloyd Etheridge. We also have two Licensed Lay Ministers.

Our current staff team includes:

- Our Church Manager
- Vicar's PA
- Head of Youth and Children's Ministry
- Associate Minister for Worship

- A cleaning team servicing our Church Centre and Youth and Community Centre

We frequently benefit from the services of interns.

We are currently looking at further ways to use the generous resources the church family provide in supporting our ministry. There is also a dedicated team of volunteers supporting the work we do across the church family.

The parish

Our Parish has one other church that comes under our care. This is Holy Cross Church. Although this role is not directly a part of their work, a strong partnership is in place.

Weekly services

At BH we have three services each Sunday. Although numbers vary quite widely, a rough average of adults attending is:

8:00AM COMMUNION	10:00AM	6:30PM
10 adults	200 adults	85 adults

The Morning service attracts a wide range of ages and people. It is where our work with toddlers, children and younger teenagers takes place. The evening service is more informal and it is when our older youth group meet after the service.

Whilst some people do attend morning and evening services, this number is a small proportion. This means there is quite a large and varied makeup to our church family.

There is also a midweek service on Thursday that is attended by around 35 adults.

Children's and youth work

Groups are provided from the age of Creche through to sixth form students. The work with school age children currently covers around 40 children.

Youth work is split into two groups. We have the benefit of a recently refurbished Youth and Community Centre (YACC) a short distance from the Church and much of our youth work is carried out there. There are around 40 young people connected to these groups.

Brighton and Hove

Brighton and Hove is a wonderful city. Situated on the coast and right next to the South Downs it offers plenty of options to enjoy the natural beauty of the area. It has a vibrant cultural life and there is always something to do.

It has a justified reputation as a "party city." This can present challenges for our young people but when managed well, it offers many opportunities for outreach and growth. It is important to understand this context.

Terms of employment

There is an occupational requirement that the jobholder be a Christian under Part 1 of Schedule 9 to the Equality Act 2010.

To support you in this work we are offering:

- A competitive salary
- A generous contribution to the NEST Pension scheme
- Death in Service benefits
- The FTE of 5 weeks of annual leave plus Bank Holidays

The working week is 22.5 hours and a policy relating to time in lieu is in place.

An understanding of strong safeguarding practice and an active commitment to the full implementation of the church's Safeguarding Policy is essential.

Conditional offers will be made pending the successful completion of an enhanced DBS check which will be processed by BH.

TO APPLY

Apply using our application form and if you need any information before applying, email Trevor Cristin (hr@bhmc.org.uk). Trevor is the Chairperson of our Human Resources Committee and is the best person to contact for further information.

The closing date is 23rd November 2026.

GROWING DISCIPLES IN BRIGHTON AND HOVE AND FOR THE WORLD

Bishop Hannington Memorial Church is registered as a Charitable Incorporated Organisation in England and Wales, Registration No. 1130527. · bhmc.org.uk