

Additional Information for Barnardo's Educational Advisor – SEND post

You will have received a PW1 job description and person specification. This is a generic role in use throughout the organisation. However, you are employed to work in the North region; as part of the Bury and Rochdale SEND Services. You will ordinarily be based in Rochdale but will undertake some work in Bury.

When completing your application form please refer to your skills knowledge and experience in relation to the Person Specification and Job Description. This should be done with an understanding of the context of the service described.

Barnardo's Bury and Rochdale SEND Services

History of Service

Barnardo's Rochdale services started over 20 years ago, working closely alongside Rochdale local authority. This has enabled the service to reach and support a significant number of disabled children and young people across the borough.

The service assists children who have or may have special educational needs or disabled children (SEND) and young people from birth– 25yrs years of age across a range of services. These include workshops for parents and carers of children and young people known as Shine, workshops for young people on relationships and puberty, short breaks for disabled children, SENDias services in Rochdale and Bury and Rochdale SEND keyworker service for children and young people with Autism and/or Learning Disability.

SENDias is an impartial service which provides information, advice and support around Education, Health and Social Care issues. Information is provided via email, telephone and via face to face support.

Objectives of Service

To provide support, advice and guidance across the range of services to children and young people who have or may have SEND to achieve best outcomes and life chances.

Responsibilities of the role

- To work individually and in group work with children and young people who have or may have SEND and their parents and carers to develop positive respectful relationships providing legally accurate impartial information, advice and support on all matters relating to education, health and social care
- To deliver the Shine workshops to parents and carers. These are a 6 week block of workshops delivered face to face and digitally. The venue can change e.g. the service base, schools and children centres. The delivery of these workshops is both during the day and in an evening. **Practitioners must be able to work both in the day and in the evening to facilitate the workshops wherever the venue.**
- To develop positive respectful relationships providing legally accurate impartial information, advice and support on all matters relating to education, health and social care to professionals supporting children and young people with SEND
- Assist children/young people who have or may have special educational needs/disability (SEND) to contribute their views in meetings relating to this or their parent/carers on their behalf
- To work in a manner that supports the national minimum standards for IAS services to be achieved and evidenced
- To manage an active case load, prioritising and ensuring effective working systems to meet the demands of a busy schedule
- To assist in the sharing of pre-determined views where the child, young person or parent/carer needs assistance to do this
- To co-work or work independently in the preparation, delivery and evaluation of workshops and training to children, young people, parents, carers, professionals and volunteers on all matters relating to education, health and social care
- To review, maintain and enhance workshops and materials
- To enable the child, young person and their families to give feedback on the service provided
- To comply with recording standards e.g. outcomes, data monitoring and case file management
- To have clear understanding of policy and practice regarding safeguarding children and young people and vulnerable adults
- To liaise with key agencies e.g. educational settings, SEN team, Local Authority social work teams and health professionals
- To have completed or have the ability to complete the 3 levels of legal training required to be a SENDiass practitioner within 12 months maximum
- Participate in a range of learning and development opportunities including team meetings and individual supervision
- Contribute towards the development and promotion of the service
- Reflect on practice and be an active learner
- Awareness of Health & Safety issues and how to address them
- To work alongside and mentor and supervise volunteers
- Must have the flexibility to work evenings and weekends as required to meet the needs of those accessing the service

You must have a car available for work as you will be required to transport children, young people and parent/carers