

AGE UK CAMDEN

PERSON SPECIFICATION

POST TITLE:	Part-time Kitchen Assistant 10 hours per week - Monday to Friday	
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The requirements stated below relate solely to the duties and responsibilities laid out in the Job Description. Applicants should provide evidence of their ability to meet the following criteria.
NB: In your personal statement on the application form, you should cover all criteria, as each will be assessed during short-listing.

	CRITERIA	Essential	Desirable
	KNOWLEDGE		
1	An awareness of Health and Safety and an understanding of food hygiene.	X	
	SKILLS & ABILITIES		
2	The ability to work quickly and efficiently to carry out washing up, clearing and cleaning duties	X	
3	The ability to organise own workload and keep the kitchen clean, orderly and safe.	X	
4	The ability to relate well to service users, visitors, staff, volunteers and kitchen trainees.	X	
	The ability to assist with food preparation	X	
5	Good numeracy and literacy skills.	X	
	EXPERIENCE		
7	Experience of working in a professional kitchen/school/community centre etc	X	
	QUALIFICATIONS & TRAINING		
8	Food Hygiene Certificate (Desirable). Age UK Camden will support the employee to obtain this certificate if necessary.	X	

	PHYSICAL REQUIREMENTS	Essential	Desirable
9	Must be physically able to handle kitchen equipment, move heavy pots, wash floors etc.	X	
	EQUAL OPPORTUNITIES		
10	Commitment to incorporating Equity, Diversity and Inclusion principles into all aspects of work.	X	

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OTHER REQUIREMENTS			
11	Willingness to work with and support trainees/volunteers	X	
12	Willingness to work flexibly as part of a team, and to help other staff during busy lunch time periods, assisting on special occasions outside work hours, etc	X	
13	Willingness to attend training courses relevant to the role	X	

METHODS OF ASSESSMENT: KEY TO ABBREVIATIONS	
A	Application Form (these are also shortlist criteria)
I	Interview
E	Exercise
Date:	January 2024