



# Job Description | Political Adviser

## Role summary

As one of Uplift's Political Advisers, you will play a central role in building political support for a fair transition away from oil and gas extraction in the UK. Your role will sit within Uplift's Politics Team, and will involve working closely within political networks across Westminster and Holyrood. You will be a skilled communicator able to support the implementation of Uplift's political strategy, and use your initiative and political instincts to further the political debate on phasing out fossil fuels and securing a fair transition for workers and communities.

## Core responsibilities

### Implementation and delivery of the Uplift strategy

- Support the implementation of Uplift's public affairs strategy, using your knowledge of political and parliamentary processes, political monitoring skills and political judgement, you will ensure that parliamentary and political engagement and events are well aligned to achieve Uplift's strategic objectives and remain relevant and agile to achieve impact in changing political circumstances.

### Persuasive communication

- You will use your written communication and influencing skills to write compelling briefings, and other communications that are well tailored for the specific political audience.
- You will also support the press and communications team by drafting evidence-based communications from political voices for press and media outlets.

### Monitoring policy and legislative processes

- You will use your skills in political monitoring and analysis to identify risks and opportunities for influencing political debate around our strategic priorities.
- Ensure political information is efficiently communicated across the organisation.

### Networking and engagement

- You will utilise your skills in relationship-building to grow and maintain Uplift's networks in and around Westminster, including by attending events, receptions and proactively setting up meetings with key stakeholders and decision makers.
- You will show capability of transferring political experience across other parliamentary contexts in supporting the Senior Political Adviser (Scotland) with delivering our political engagement in Holyrood.



### **Coordination and convening of parliamentary events**

- Support the running of the Climate APPG, to which Uplift provides the secretariat, including running parliamentary events.
- Support the organisation and delivery of events by Uplift at political party conferences.
- Support the organisation and delivery of events in Holyrood and other Scottish political settings, where required.

### **Our ideal candidate will have:**

#### **Essential criteria**

- Experience engaging with parliamentary procedures and legislative processes in UK parliaments.
- Good organisation skills, with experience in programme delivery, coordination, and administration.
- A track record of using initiative and seeking opportunities to secure winning outcomes.
- Excellent networking and relationship-building skills.
- Motivation, initiative, exceptionally high standards, a collaborative approach, and associated qualities needed to work in a dynamic organisation.
- A strong commitment to Uplift's mission and core values of equity and climate justice.

#### **Desirable criteria**

- Experience of working with decision-makers.
- A good understanding of UK climate and energy policy.