



## **RPR - PERSON SPECIFICATION**

### **ESSENTIAL CRITERIA for RPR**

1. Have a commitment to the empowerment of service users.
2. Possess the ability to communicate both in written and verbal form. Report writing is a key requirement of this post.
3. Possess basic keyboard skills, use a word processor, excel spreadsheet, email and other basic apps (we currently use iPhones and iPads exclusively).
4. Be able to travel independently of public transport – not all care homes etc. are accessible by public transport (taxi fares are not a viable option)
5. Have an ability to work alone and be self-directing when necessary or as part of a professional team when not.
6. Possess the skills necessary to prioritise and manage work effectively.
7. Be able to undertake all administrative tasks as necessary.
8. Be able to respect confidentiality at all times.
9. Be able to work under pressure.
10. Be committed to Matrix's equal opportunities policy.
11. Be Educated to A Level standard or equivalent.
12. Be able to comply with current guidance on infection control when working with vulnerable people (including covid).

### **DESIRABLE**

1. Possess experience of working with clients with mental capacity issues.
2. Have an understanding of the professional limitations and boundaries.
3. Have knowledge of mental capacity issues as they relate to a multicultural client group.
4. Have knowledge of the issues concerning clients with reduced capacity around their health and social care needs.
5. Demonstrate a clear understanding of the relationships between the NHS Trust, Social Services, Primary Care, Care Homes and other bodies.
6. Prior experience of working in an advocacy capacity
7. Have knowledge of the Health and Social Care Act, Mental Capacity Act 2005, Human Rights Act and other relevant legislation.
8. Be Educated to Degree level.