

Dear Applicant

**Volunteer Coordinator**

Thank you for expressing an interest in the post of Volunteer Coordinator.

This is an existing post which we are looking to fill with an **organised, empathetic** and **proactive** individual. In the post this individual will develop and support the City of Sanctuary Sheffield volunteer team so that it is inclusive, cohesive, well trained and supports the effective running of City of Sanctuary Sheffield. They will ensure that people seeking sanctuary remain at the heart of the volunteer team – guiding our work, contributing to the team, and growing in themselves.

City of Sanctuary Sheffield is a charity that has been running since 2007. Our vision is:

*For Sheffield to be a place of safety and welcome for people seeking sanctuary.*

We work to fulfil this vision in three ways:

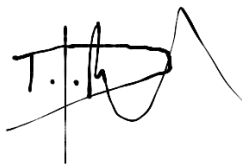
- **We create safe, welcoming spaces for people seeking sanctuary** - *We facilitate and encourage safe and welcoming spaces across the city that provide relief from oppression and are a challenge to the current system of asylum. We do this by starting at The Sanctuary and the Drop In and expanding outwards.*
- **We work in solidarity with people seeking sanctuary to promote their safety and wellbeing** - *We provide people seeking sanctuary with greater access to networks of support to exercise their agency and find safety. We do this through providing our own services and by facilitating the services of others. We do this work in solidarity with each other.*
- **We strengthen, develop and diversify the movement for the rights of people seeking sanctuary in Sheffield** - *We facilitate the development of the movement across the city and support people seeking sanctuary oppressed by systematic injustices to have their voices heard. We are a trusted and skilled organisation in the city and use our position to defend the rights of people seeking sanctuary.*

We are committed to ensuring our members guide, shape and drive CoSS's work and priorities, wherever possible, which we believe makes the work we do more powerful and more impactful. One of our members have said:

***"I feel better about myself when I am helping others and I feel blessed for being a part of the CoSS team"***

You can find out more about the work of CoSS from our [website](#) and our most recent [Impact Report](#). Feel free to contact me through the [vacancies@sheffield.cityofsanctuary.org](mailto:vacancies@sheffield.cityofsanctuary.org) email address if you want to find out more. If you feel that you could positively contribute to our work, we would very much like to receive an application from you.

Yours faithfully,



**Thomas Martin, Director**