

Home-Start Staffordshire Moorlands
School Yard, Earl Street, Leek, Staffordshire, ST13 6JT
Registered Charity Number: 1135201 **Chairperson:** Marion Aston
A Company Limited by Guarantee – Company Number: 7167797

T 01538 387231
E Info@homestartsm.org.uk
W www.homestartsm.org.uk
Office Opening Hours: Monday to Thursday 9.00 am – 12.30 pm



2nd April, 2024

Dear Candidate

Thank you for your interest in the role of Manager of Home-Start Staffordshire Moorlands. This is a rewarding opportunity to lead our team committed to providing support to families across the Moorlands, responding to the challenges within the charity sector.

Enclosed is a pack giving further details about the post together with the paperwork necessary to complete an application. Please read this information and the guidance for the application form very carefully. Please note that the pay scale for this post is NJC scale 26-30 (see Job Description).

We suggest you firstly read the Information about the scheme which will give an overview of the post being advertised. Complete the enclosed application form paying careful attention to the job description and person specification. You are encouraged to ensure that your application, particularly the section pertaining to Relevant Skills, Knowledge and Experience explains how you meet the essential and desirable criteria.

Please contact info@homestartsm.org.uk if you have any questions or would like to schedule time to discuss this opportunity with a trustee.

We look forward to receiving your application. Please note that the closing date is 9am Tuesday 7th May 2024.

Yours sincerely,

Mrs Marion Aston
Chair of Trustees Homestart Staffordshire Moorlands
Email marion@homestartsm.org.uk