



JOB DESCRIPTION

Job title:	Social Prescribing Children, Young People and Families Lead
Service:	Social Prescribing Service, Hackney
Salary:	Grade 3 Point 24-28
Hours:	37 hours per week (full-time)
Location:	Hackney
Responsible to:	Hackney Service Manager

To deliver a Children, Young People and Families Social Prescribing service. To implement referrals from participating GPs and other primary care health professionals, wider stakeholders, such as schools, VCSE organisations, CAMHS and social care providing holistic assessments, co-designing a social prescription to improve health and well-being outcomes for children, young people and families with a longer term outcome of reducing the number of clinical /medical interventions required. Supervising staff and volunteers to a high standard is a requirement of this role. Representing the service at strategic meetings and acting as a lead to develop the service.

Principal Accountabilities:

1. To undertake whole family/children / young people assessments / holistic assessments and co-design Health and Well-being Plans with service users, identifying support needs to ensure maximum engagement in improving health and well-being.
2. To provide service users with continuity and a co-ordinated experience of care, remaining point of contact throughout the individual's social prescription.
3. Work with CYP and families to co-produce a simple personalised support plan to address their health and wellbeing needs – based on their priorities, interests, values and motivations – including what they can expect from the groups, activities and services they are being connected to and what they can do for themselves to improve their health and wellbeing
4. Be proactive in encouraging self-referrals and connecting with all local communities, removing barriers particularly for those communities who may be under-represented in this service. Be a friendly source of information about health, wellbeing and prevention approaches.
5. Where appropriate, carry out home visits and introduce CYP/families to community groups, activities and statutory services, following up when necessary to provide additional support to assist them being able to engage.
6. Forge strong links and collaborative relationships with local VCSE organisations, community and neighbourhood level groups, utilising their networks and building on what is already available to create a menu of community groups and assets. To ensure information on



sources of voluntary and community support are up to date at all times to enable effective and accurate signposting and linking of service users with services.

7. As part of the PCN multi-disciplinary team, build relationships with staff in GP practices within the local PCN, attending relevant MDT meetings, giving information and feedback on CYP and Families Social Prescribing. Train and develop GPs and health teams' knowledge on how to identify children, young people and families suitable for the service.
8. To work in partnership with all voluntary and community organisations to build a comprehensive database of local resources to design and support the Social Prescription Menu. To ensure information on sources of voluntary and community support is up to date at all times to enable effective and accurate signposting and linking of individuals with services.
9. Provide high quality supervision to staff, volunteers, and students, and monitor the safeguarding responsibilities and training of staff.
10. Act as safeguarding lead for the CYP and Families Social Prescribing service and work according to Family Actions and City and Hackney's safeguarding policies and procedures, safeguarding Vulnerable adults and children in collaboration with statutory and voluntary agencies escalating cases when required.
11. To carry out case audits on a regular basis, complete audit reports and share information with the SP worker/s and the Hackney services manager.
12. Set up and maintain comprehensive data and evaluation systems, including individual health outcome tool (e.g. Wellbeing star and EQ5D).
13. Attend the steering group including representation from all stakeholder groups to support the on-going development, monitoring, and evaluation of the programme.
14. Provide quarterly comprehensive outcome focussed reports detailing the progress of the service, including budgets. Sharing report findings and promoting the service at key strategic meetings and other stakeholder forums, scoping developmental opportunities for the CYPSP service with other PCN's and wider statutory and VSC partners.
15. To recruit, train and supervise volunteers, matching them to individual service users for specific time-limited support in achieving positive engagement in activities promoting health and well-being.
16. To keep records of your work and adhere to confidentiality, information sharing protocols and provide monitoring information as required.
17. To implement the principles of Family Action and Hackney's Equal Opportunities Policy in every aspect of your work and positively promote the principles of the policy amongst colleagues, service users and other members of the community.
18. To work flexibly as required by the service and to take part in Family Action's and other organisations' meetings and events to promote, support and celebrate the work of the service and the agencies.



19. Ability to work flexibly to accommodate the needs of the service, to provide enhanced access appointments between the hours of 6.30pm to 8pm Monday to Friday and possible hours between 9am-5pm on Saturdays when required.
20. To comply with Family Action's Health and Safety Policy, Data Protection Policy and to protect your own and others' health, safety and welfare. Contribute to the health and safety plan and quarterly reviews, monitor absence and sickness.
21. To ensure you have an understanding (appropriate to your role) of, and comply with Family Action's procedures for promoting and safeguarding the welfare of children and vulnerable adults.



PERSON SPECIFICATION

1. Professional Health/Social Care/Mental health qualification to at least Degree level; and a genuine commitment to continuing professional development.
2. Excellent children, young people and families focused, holistic assessments skills as well as consultation skills and experience of providing empowering support to CYP and families and adults in a planned and structured way to improve health, recovery, and well-being outcomes.
3. Experience of training, supervising, motivating, and developing volunteers and staff to ensure a high-quality service that meets the needs and promotes positive outcomes for individual service users.
4. To be able to challenge provision, practice performance, resolve conflict and make difficult or unpopular decisions when necessary.
5. Lead the planning, monitoring, and reviewing of the development of the service in line with identified priorities and outcomes, as well as collect and analyse data including using outcomes stars. Share learning / findings and present at strategic meetings exploring service development opportunities.
6. Proven skills in collating information and data on community resources and organising these in up-to-date and accessible formats for a range of different service users from various communities.
7. Excellent record keeping skills and the proven ability to write comprehensive reports for a variety of stakeholders, leading on promoting and strategic direction with Service manager and Operational Manager.
8. Excellent IT skills and ability to do own administration using data base, PowerPoint and other IT packages.
9. A confident and professional approach to working with a variety of stakeholders.
10. Excellent written, verbal, listening and presentation skills.
11. A proven understanding of safeguarding for children and vulnerable adults and ability to implement relevant policies and procedures.
12. The ability to work autonomously and to plan, prioritise work under pressure and adapt to new models of working.



13. A commitment to equal opportunities and an understanding of the impact on individual's, families' and communities of EDI related issues, such as intersectionality and health inequalities
14. Ability to speak more than one language would be an advantage.
15. Ability to work hours in a flexible way, including occasional evenings and weekends to meet the needs of the service.
16. To be able to evidence Family Action's values at all times, which underpin Family Action's mission of "building stronger families" by:
 - a. Being people focused
 - b. Reflecting a 'can do' approach
 - c. Striving for excellence in everything we do
 - d. Having mutual respect for everyone we work with, work for and support through our services.