



Job Title: FOOD Club Assistant

Service: FOOD Clubs

Location: Based in London – Tower Hamlets and Aldgate

Hours: 18.5 hours per week (part-time, 2.5 days) Half Day Tuesday, Full day Wednesday, Full day Thursday.

Salary: Grade 1 point 10: £25,800 FTE, inclusive of inner London weighting (£12,900.00per annum, pro rata)

Contract type: Temporary Contract until 31/04/25, with a possibility of it being extended.

Are you a self-motivated team player with a can-do attitude, who is solution focused and passionate about making a difference? If so, we want to hear from you.

At Family Action we transform lives by providing practical, emotional and financial support to those who are experiencing poverty, disadvantage and social isolation. We have been building stronger families since 1869 and today we work with more than 60,000 families in over 150 community-based services, as well as supporting thousands more through national programmes and grants.

Your impact

The Family Action FOOD (Food On Our Doorstep) programme aims to:

- provide regular access to a sustainable supply of food to people at risk of food insecurity
- encourage families to access local support services and be signposted to other agencies
- increase disposable income for local families to improve life chances and wellbeing
- reduce the amount of food being sent to landfill in the UK by utilising surplus food

Your skills

FOOD Club Support Worker will support all aspects of the day-to-day running of the programme, to ensure the clubs have high standards of service delivery.

You will have previous experience in at least one of the following environments: retail, health & safety, environmental health, education and/or previous work with families

You will have an enthusiasm for delivering high quality customer service and have a clear understanding of food hygiene standards and procedures.

We are committed to Equality, Diversity & Inclusion in all that we do and welcome applications from all sections of the community. We particularly welcome applications from Black, Asian and minority ethnic candidates, LGBTQIA+ candidates and candidates with disabilities because we are committed to increasing the representation of these groups at Family Action. We know that greater diversity will lead to even greater results for families and children and strive for our workforce to be truly representative of the diverse communities we support. We offer a guaranteed interview scheme for disabled applicants and will reimburse your travel cost if you attend an interview.

What will we offer you?

We'll offer you a generous pension scheme and leave entitlements, eye care vouchers, a cycle to work scheme and other great benefits. All roles in Family Action are open to a discussion about



possible flexible working options, subject to business needs, and all new starters will have the right to make a flexible working request from day one of employment. We have an excellent wellbeing offer and we will invest in your professional development with on-going quality training and career development opportunities. You'll join an established, supportive and high-performing service and have the opportunity to thrive in an innovative organisation that values your opinion, encourages learning and has the needs of children and families at its core.

We are forward looking, ambitious and committed to continuous improvement. We are a people focused, can-do organisation, which strives for excellence in all we do and operates with mutual respect. If you share these values and behaviours and have the necessary skills then we look forward to hearing from you.

To Apply:

- **Complete:** the [Application Form](#) and send to: completed.application24@family-action.org.uk
- **Closing Date:** Monday 2nd September 2024 at 5:00PM
- Interview date: From Monday 9th September, 2024
- **To learn more about Family Action:** [Recruitment Pack](#)
- **To learn more about our terms & conditions:** [Summary Terms & Conditions of Employment](#)
- **To help us fulfil our commitment to diversity and promoting equal opportunities:** complete our anonymous [Equality & Diversity Monitoring Information survey](#)

For direct queries with the hiring manager, please email: Pete.Godden@family-action.org.uk

Appointments are subject to Family Action receiving a satisfactory disclosure from the Disclosure and Barring Service.

ID: 1282